

GLOSTER LIMITED

DISCLOSURE UNDER REGULATION 25 AND 46 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015

DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2019-20

The Company has an orientation process/familiarization programme for its Independent Directors with emphasis on:

- Nature of the industry in which the Company operates
- Business model of the Company
- Roles, rights, responsibilities of Independent Directors

FAMILIARIZATION AND CONTINUING EDUCATION PROCESS

- The Company through its Managing Director / Executive Director / Key Managerial Personnel conducts programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.
- Such programmes / presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.
- The programmes / presentations also familiarizes the Independent Directors with their roles, rights and responsibilities.
- When a new Independent Director comes on the Board of the Company, a meeting is required to be arranged with the Chairperson, Managing Director, Chief Financial Officer and Company Secretary to discuss the functioning of the Board and the nature of the operation of the Company's business activities.
- The Company provides the Directors with the tours of Company's facilities from time to time.
- A detailed Appointment Letter incorporating the role, duties and responsibilities and remuneration is issued for the acceptance of the Independent Directors.
- Quarterly presentations on operations made to the Board include information on business performance, operations, market share, financial parameters, working capital management, fund flows, senior management change, major litigation, compliances, subsidiary information, donations, regulatory scenario etc.

The details of orientation given to the Independent Directors during the Financial Year 2019-20 are as follows:

Details of Familiarization Programmes imparted to Independent Directors	Visit to the Mill of the Company at Bauria, Howrah, West Bengal on 10 th February 2020. During the visit the Independent Directors were apprised on the operation system of the Mill.
Purpose of Programme	<ul style="list-style-type: none"> • To familiarise the Independent Directors about the Jute industry • To update Independent Directors of the Company regarding scale and details of its operations • To familiarise with Business Model of the Company • To apprise in detail about the process of production of Jute • To brief roles, rights, responsibilities of Independent Directors

No. of hours spent by Independent Directors on familiarization programme					
Shri Prabir Ray		Shri S N Bhattacharya		Shri S. B. Mainak	
2019-20	Cumulative till date	2019-20	Cumulative till date	2019-20	Cumulative till date
4	8	4	8	0	4

No. of programmes attended by Independent Directors on familiarization programme					
Shri Prabir Ray		Shri S N Bhattacharya		Shri S. B. Mainak	
2019-20	Cumulative till date	2019-20	Cumulative till date	2019-20	Cumulative till date
1	2	1	2	0	1

Date: 10/02/2020